

# J3 CCPE Complete Accreditation Training Program Enrollment Form

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## CCPE Training Requirements and Accreditation

*Aligned with DPWH DO 169, s. 2025*

### INTRODUCTION

This form is intended for **Contractors’/Consultants’ Project Engineer (CCPE)** applicants seeking guidance and assistance in complying with the training and documentary requirements for Regular CCPE Accreditation under **DPWH Department Order No. 169, series of 2025**.

By completing this form, the applicant enables **J3 Trainers and Consultants, Inc. (J3TCI)** to assess eligibility, evaluate completed training credits, recommend appropriate courses under the Complete Accreditation Package (CAP), and provide assistance in document preparation and application processing at the DPWH Central Office (BQS – Manila).

### SECTION I – APPLICANT INFORMATION

Full Name: \_\_\_\_\_  
PRC ID Number: \_\_\_\_\_  
Validity (Until): \_\_\_\_\_  
CCPE Exam Date: \_\_\_\_\_  
Expiry of Provisional Project Engineer (PPE) Status: \_\_\_\_\_  
 I do not have a PPE Certificate yet  
Company Name: \_\_\_\_\_  
Office Address: \_\_\_\_\_  
City / Municipality: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Contact Number: \_\_\_\_\_

### SECTION II - CCPE ACCREDITATION TRAINING PROGRAM by J3TCI

The **CCPE Accreditation Training Program** of **J3 Trainers and Consultants Inc.** is designed to provide a **complete structured pathway** for Provisional Project Engineers seeking **Regular CCPE Accreditation** under **DPWH DO 169 s.2025**.

The program consists of **296 total training hours**, equivalent to **37 training days @ 8 hours per day** covering all required training points under the categories of:

- Planning, Design, Construction Methods and Techniques (4 pts)
- Materials Quality Control (2 pts)
- Project Management and Supervision (2 pts)

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## SECTION III - Schedule of the CCPE CATP (Compete Accreditation Training Program) 2026

Training Title	Upcoming Schedule	Next Schedule
<b>A. Planning, Design, Const Methods and Tech (4 points)</b>		
<b>A.1.3 Safety in Construction   40 hrs   Online  </b> <del>PhP 5,000</del> <b>PROMO PRICE PhP 2,500</b>		
– Scaffolding Safety	Online (8 hrs)	Online (8 hrs)
– Heavy Equipment Safety	Online (8 hrs)	Online (8 hrs)
– Crane Safety	Online (8 hrs)	Online (8 hrs)
– Fleet Safet Management	Online (8 hrs)	Online (8 hrs)
– Accident/Incident Investigation and Reporting	Online (8 hrs)	Online (8 hrs)
– Job Hazard Analysis	Online (8 hrs)	Online (8 hrs)
<b>A.1.6 Road Safety Engineering   40 hrs   F2F   Webinar  </b> <del>PhP 6,000</del> <b>PROMO PRICE PhP 4,000</b>	Aug 3, 4, 12, 13	Next Year 2027
<b>A.1.24 Construction Methods and Techniques   32 hrs   Online  </b> <del>PhP 4,000</del> <b>PROMO PRICE PhP 2,000</b>		
– Construction Methods and Techniques for Bridge Projects	Online (8 hrs)	Online (8 hrs)
– Methods and Techniques for Flood Control and Drainage Structures	Online (8 hrs)	Online (8 hrs)
– Construction Methods and Techniques for Highways/Road Projects	Online (8 hrs)	Online (8 hrs)
– Methods and Techniques in Concreting	Online (8 hrs)	Online (8 hrs)
<b>A.1.33 Project Quality Assurance   40 hrs   F2F   Webinar  </b> <del>PhP 6,000</del> <b>PROMO PRICE PhP 4,000</b>	Aug 8, 9, 22, 23	Next Year 2027
<b>B. Materials Quality Control (2 points)</b>		
<b>B.2.5 Asphalt Technology   40 hrs   F2F   Webinar  </b> <del>PhP 6,000</del> <b>PROMO PRICE PhP 4,000</b>	Nov 7, 8, 21, 22	Next Year 2027
<b>B.2.6 Concrete Technology   40 hrs   F2F   Webinar  </b> <del>PhP 6,000</del> <b>PROMO PRICE PhP 4,000</b>	Oct 3, 4, 17, 18	Next Year 2027
<b>C. Project Management and Supervision (2 points)</b>		
<b>C.2.1 IRR of the Gov't Procurement Reform Act   32 hrs   F2F   Webinar  </b> <del>PhP 6,000</del> <b>PROMO PRICE PhP 4,000</b>	Jun 27, 28 / Jul 4, 5	Sep 5, 6, 19, 20
<b>C.2.7 Networking/Scheduling (PERT/CPM and PDM)   32 hrs   F2F   Webinar  </b> <del>PhP 6,000</del> <b>PROMO PRICE PhP 4,000</b>	Jul 11, 12, 18, 19	Next Year 2027
<b>TOTAL Regular Price of Training = PhP 45,000</b>		
<b>TOTAL PROMO PRICE = PhP 28,500</b>		

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## SECTION IV - MODE OF PAYMENT

The **PROMO total training cost** is **Php 28,500.00** for this coming **June 22–30, 2026** CCPE Training Program, based on the individual course rates indicated in the CCPE training schedule. Participants may also enroll in selected CCPE courses through the website at their respective promo rates.

To make the program more accessible and affordable for engineers, J3 Trainers and Consultants Inc. offers the following flexible payment options:

### Package A – Full Outright Payment

Participants who choose to pay the entire training package upfront may avail of the special promotional rate:

### Package B – Installment / Downpayment Option

Participants who prefer staggered payments may avail of the installment scheme under the following terms:

Payment Structure:

Down Payment: Php 8,500.00 upon enrollment

Monthly Payment: Php 5,000.00 per month  
(4 payments)

### **FULL PACKAGE PROMOTIONAL RATE:**

**Php 20,000.00**

### **TOTAL INSTALLMENT RATE:**

**Php 28,500.00**

### Payment Details:

#### **RCBC**

Account Name: J3 Trainers and Consultants Inc.

Account Number: 759-059-1188

#### **BPI**

Account name: J3 Trainers and Consultants Inc.  
or Jthree Co

Account Number: 2011-0005-36

Kindly send the following details and email to ([payment@j3trainings.com](mailto:payment@j3trainings.com)) for payment processing:

- Name of Participant
- Package Details
- Amount of Payment
- Proof of Payment (*Screenshot of Bank Transfer, deposit/transaction slip*)

*Once your payment has been verified, you will then be enrolled to the CCPE Accreditation Package.*

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## SECTION V– SERVICES TO BE AVAILED

Enrollment in the **CCPE Accreditation Training Program** will be confirmed upon receipt of the **down payment or full payment**, depending on the selected payment option.

Participants will then receive:

- Official enrollment confirmation
- Training schedule and calendar
- Access to training materials and modules
- Certificate upon completion of each course

## SECTION VI – SERVICES OFFERED ASIDE FROM CCPE TRAINING PROGRAM

I would like to avail of the following services from **J3 Trainers and Consultants, Inc. (J3TCI)**:

- Complete Accreditation Training Package (CAP)
- Assistance in the processing of **Provisional Project Engineer (PPE)** Certificate
- Assistance in Preparation and Organization of Documentary Requirements for **CCPE Accreditation**
- Application Processing Assistance for **Regular Contractors’/Consultants’ Project Engineer Accreditation** at DPWH Central Office (BQS – Manila)
- Assistance in the online processing of regular CCPE Accreditation (*For 2026 Exam Passers*)

## DECLARATION

I hereby certify that the information provided in this form is true and correct to the best of my knowledge. I understand that J3TCI shall provide guidance and assistance based on prevailing DPWH regulations and submission requirements. Final approval of accreditation remains subject to evaluation and approval by the Department of Public Works and Highways (DPWH).

## SERVICE FEE ACKNOWLEDGMENT

I understand that J3 Trainers and Consultants, Inc. (J3TCI) provides professional training, documentation guidance, compliance evaluation, and application processing assistance services under its Complete Accreditation Package (CAP).

I acknowledge that:

- Training course fees are separate from documentation and processing assistance fees.
- Application processing assistance covers guidance, document review, and coordination support but does not guarantee approval, which remains subject to evaluation and final decision of the Department of Public Works and Highways (DPWH).
- Applicable service fees shall be communicated prior to formal engagement and must be settled based on agreed payment terms.

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## DATA PRIVACY CONSENT (RA 10173 COMPLIANT)

In accordance with Republic Act No. 10173 (Data Privacy Act of 2012), I hereby authorize J3 Trainers and Consultants, Inc. (J3TCI) to collect, process, store, and use my personal information for the following purposes:

- Evaluation of CCPE eligibility and training compliance
- Enrollment in training programs
- Preparation and organization of accreditation documents
- Communication regarding accreditation updates and requirements
- Processing assistance for submission to DPWH Central Office

I understand that:

- My data shall be used solely for legitimate business and regulatory compliance purposes.
- My information shall not be shared with unauthorized third parties.
- I may request access, correction, or withdrawal of my data subject rights in accordance with RA 10173.

By signing this form, I confirm my intent to avail of professional services subject to formal quotation and confirmation and I freely give my consent to the processing of my personal information.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2026 at \_\_\_\_\_, Philippines.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## J3TCI Certificate Recognition and Compliance Assurance Declaration

**J3 Trainers and Consultants, Inc. (J3TCI)** guarantees that all training certificates issued to participants are valid and compliant with the training requirements of the **Department of Public Works and Highways (DPWH)** for **Contractors’/Consultants Project Engineer (CCPE) accreditation**. J3TCI is a duly recognized training institution accredited by the **Professional Regulation Commission** as a **CPD Provider**, by the **Department of Labor and Employment** as a **Safety Training Organization (STO)**, and by the **Department of Energy** as a **Recognized Training Institution (RTI)**, authorizing it to conduct professional training programs through **face-to-face, webinar, or online modalities**.

Any statement, representation, or rumor alleging that **J3TCI** training certificates are not acceptable to **DPWH** solely on the basis of training modality has no official basis unless supported by a written directive or formal communication issued by **DPWH**. Should any participant receive a written notice or official communication expressly stating that **J3TCI** training certificates are not acceptable, J3TCI commits to formally address and represent the matter with the appropriate government authority to protect the participant’s legitimate training compliance.

### Submission Instructions

Please email the accomplished form to:

**ccpe@j3trainings.com**

Attention: *Ms. Lovelyn Labrador*

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## SECTION VII – PAYMENT OPTION SELECTION & PAYMENT RECORD

### A. Selected Mode of Payment (FOR RECORDS PURPOSES ONLY)

Please check (✓) your chosen payment option:

Package A – Full Outright Payment

**FULL PACKAGE PROMOTIONAL RATE:**

**Php 20,000.00**

Package B – Installment / Downpayment Option

Down Payment: **Php 8,500.00** upon enrollment

Monthly Payment: Php 5,000.00 per month

(4 payments)

**TOTAL INSTALLMENT RATE:**

**Php 28,500.00**

Preferred Payment Channel:

RCBC

BPI

Other: \_\_\_\_\_

Date of Enrollment: \_\_\_\_\_

Participant Name: \_\_\_\_\_

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### B. Payment Record / Monitoring Table

Please fill out the details of each payment made:

Date of Payment	Amount Paid (Php)	Payment Method (Bank/Channel)	Reference No./Transaction ID	Remarks